

AGENDA
LIBERTY TOWNSHIP MEETING

6 June 2024
7:00 pm - Meeting

Municipal Building
349 Mountain Lake Road
Great Meadows, NJ 07838

Sunshine Notice
Flag Salute
Roll Call

Reports:

New Jersey State Police
Governing Body/Mayor
Great Meadows Regional Board of Education
Municipal Committees

Adoption of Agenda

Unfinished Business

2024 Appointments
Appointment to Environmental Commission, Alternate #1, expiration of term 31 December 2025
Appointment to Environmental Commission, Alternate #2, expiration of term 31 December 2024
Appointment of LandUse Board, Alternate #3, expiration of term 31 December 2025
Appointment of LandUse Board, Alternate #4, expiration of term 31 December 2025
Appointment to the Open Space Advisory Committee, expiration of term 31 December 2025
Appointment to the Recreation Commission, Alternate #2, expiration of term 31 December 2024

Recreation Assistant Job Description
Tree Ordinance as per MS4
National Flood Insurance Program – Community Assistance Visit (CAV)
TRI Mountain Lake Sprint Triathlon 2024
Hope Township 2015-2016 Request for Costs Due
Lead Testing of Rental Units, New Jersey PL 2021, c 182
Public Hearing, Ordinance #2024.004, \$950,000 Bond

New Business

2023 Audit and Corrective Action Plan
Lake Just-It Road – Jenny Jump Avenue Potential Land Acquisition
ABC Liquor License 2024-2025 Renewals
NJDEP Environmental Regulation Billing for Municipal Stormwater – Tier A General Permit
Proposal: Updated Stormwater Management Ordinance
Public Access to Mountain Lake via Block 51, Lot 13
Mountain Lake Fire Company Request for Community Day Parade Traffic Flow
DPW Request for Part-Time Summer Employee Advertisement
Paper Shredding Event – 2 November 2024
FY 2024 Local Recreation Improvement Grant Award

Resolutions

Special Period for Third Quarter Local Property Taxes
Rescinding Petty Cash Fund for Department of Public Works (established 18 September 1997)
Salary Resolution for Summer Recreation and Mountain Lake Beach
ABC - Mountain Lake Fire Company Events
Bills List

Public Comment
Adjournment

A regularly scheduled meeting of the Township of Liberty was held in the Municipal Building, 349 Mountain Lake Road, Great Meadows on 6 June 2024. The meeting was opened by Mayor John Inscho with Adequate Notice of Meeting and the Pledge of Allegiance at 7:09 p.m.

Present: Mayor John Inscho; Deputy Mayor Daniel Grover; David Rogers; Wayne Spangenberg; and, Peter Karcher

Also, Present: Richard Wenner, Municipal Attorney; and, Diane M Pflugfelder, Municipal Clerk/Administrator

REPORTS

WAYNE SPANGENBERG – A motion by Wayne Spangenberg to approve the Recreation Commission request to coordinate a yoga program at the John R Fisher Pavilion on Wednesday evenings with donation fees collected carried.

DAN GROVER – Mr. Grover advised those present of the NJ law allowing the GMRBOE to have a 2024-2025 tax levy increase proposal up to 15% without a public vote. He stated that the GMRBOE was proposing a 9.9% increase which would equate to an \$200 tax increase on a Liberty Township home assessed at \$300,000. Everyone present was encouraged to attend the next GMRBOE meeting scheduled for Monday, 10 June, 7 pm at the Great Meadows Regional Middle School.

JOHN INSCHO – Mayor Inscho reported that he and Wayne Spangenberg conducted lifeguard interviews on 5 June 2024 and that training would be coordinated for next weekend. A motion by Mayor Inscho to hire 7 first year lifeguards, starting salary at \$16.00/hour and 1 beach manager at \$18.00/hour carried.

A motion by Mayor Inscho to hire Albert Mercurio as DPW Summer help at \$25.00/hour carried.

A motion by Mayor Inscho to coordinate a painted mural on the ole ice cream stand located along Lakeside Drive East carried. The governing body will accept mural proposal pictures to make a final award.

Mayor Inscho stated that a 30' dogwood tree was being purchased by Tim Terri in memorial to Ron Petersen and to be placed on the municipal complex next to the Romanowitch snowplow. Mayor also stated that the DPW driveway would be named "Petersen Way".

TAX COLLECTOR

A pre-printed report was received from the Municipal Tax Collector for May 2024 and placed on file.

2024 APPOINTMENTS

Mayor Inscho appointed Ammunje Nayak to the Environmental Commission, Alternate #1, expiration of term 31 December 2024.

UNFINISHED BUSINESS

RECREATION ASSISTANT JOB DESCRIPTION

Mayor Inscho stated that this topic is ongoing

TREE ORDINANCE AS PER MS4

Mayor Inscho stated that this topic is in progress

NATIONAL FLOOD INSURANCE PROGRAM – COMMUNITY ASSISTANCE VISIT (CAV)

Mayor Inscho stated that the floodplain person completed schooling

TRI MOUNTAIN LAKE SPRINT TRIATHLON 2024

An email of 22 May 2024 was received from Attorney Richard Wenner approving the documentation provided for the 2024 Tri-Athlon. A motion by Wayne Spangenberg approving the 2024 TRI Mountain Lake Sprint Triathlon carried. A motion by Dan Grover authorizing the mayor to execute the indemnity and hold-harmless agreement between DASH Multisport and Liberty Township, and the indemnity and hold-harmless agreement between the Arc of Warren County and Liberty Township carried.

HOPE TOWNSHIP 2015-2016 REQUEST FOR COSTS DUE

A letter of 20 March 2024 was received from Hope Township with a 2017 voucher for a final report conducted by their Auditor, Anthony Ardito, in connection with 2015-2016 court costs. Mayor Inscho stated that this topic is in progress

LEAD TESTING OF RENTAL UNITS, NEW JERSEY PL 2021, c 182

Mayor Inscho stated that this topic is in progress

ORDINANCE #2024.004 – Public Hearing

Mayor Inscho stated that Ordinance #2024.004 is funding for the paving of Danville Mountain Road, Lake Just-It Road, Tamarack Road and a portion of Quenby Mountain Road. A motion by Mayor Inscho to open public hearing and adopt the following Resolution carried.

RESOLUTION #2024.051
ADOPTION OF ORDINANCE # 2024.004

WHEREAS, said Ordinance entitled ‘Bond Ordinance Authorizing Various Road Improvements in and by the Township of Liberty, in the County of Warren, State of New Jersey, Appropriating \$1,000,000 Thereof, and Authorizing the Issuance of \$ 950,000 Bonds or Notes to Finance Part of the Cost Thereof’ was passed on first reading on 2 May 2024 and

WHEREAS, the public hearing of said Ordinance has been held as advertised and is now closed,

BE IT RESOLVED By the Governing Body of the Township of Liberty, County of Warren and State of New Jersey that the Ordinance entitled ‘Bond Ordinance Authorizing Various Road Improvements in and by the Township of Liberty, in the County of Warren, State of New Jersey, Appropriating \$1,000,000 Thereof, and Authorizing the Issuance of \$ 950,000 Bonds or Notes to Finance Part of the Cost Thereof’ be passed on second reading and final adoption.

Vote: aye - Rogers
aye - Spangenberg
aye - Karcher
aye - Grover
aye - Inscho

John Inscho,
Mayor

The Bond Ordinance published herewith has been finally adopted by the Governing Body of the Township of Liberty, Warren County, State of New Jersey on 6 June 2024 and the twenty (20) day period of limitation within which a suit, action or proceeding questioning the validity of such Ordinance can be commenced as provided in the local bond law has begun to run from the date of first publication of this statement. Copies of the full Ordinances are available at no cost and during regular business hours at the Municipal Clerk’s Office for members of the General Public who shall request the same

BOND ORDINANCE #2024.004

BOND ORDINANCE AUTHORIZING VARIOUS ROAD IMPROVEMENTS IN AND BY THE TOWNSHIP OF LIBERTY, IN THE COUNTY OF WARREN, STATE OF NEW JERSEY, APPROPRIATING \$1,000,000 THEREOF, AND AUTHORIZING THE ISSUANCE OF \$ 950,000 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

BE IT ORDAINED by the Township Committee of the Township of Liberty, in the County of Warren, State of New Jersey, as follows:

Section 1. The Township of Liberty, in the County of Warren, State of New Jersey (the "Township") is hereby authorized to make various road improvements, in, by and for said Township, as more particularly described in Section 4 hereof. The cost of the improvements includes all work, materials and appurtenances necessary and suitable therefor.

Section 2. There is hereby appropriated to the payment of the cost of making the improvements described in Sections 1 and 4 hereof (hereinafter referred to as "purposes"), the respective amounts of money hereinafter stated as the appropriation for said respective purposes. Said appropriation shall be met from the proceeds of the sale of the bonds authorized, and the down payment appropriated, by this ordinance. Said improvements shall be made as general improvements and no part of the cost thereof shall be assessed against property specially benefited.

Section 3. It is hereby determined and stated that the making of such improvements is not a current expense of said Township.

Section 4. The purpose hereby authorized for the financing of which said obligations are to be issued are set forth in the following "Schedule of Improvement, Purpose and Amount" which schedule also shows (1) the amount of the appropriation and the estimated cost of such purpose, and (2) the amount of each sum which is to be provided by the down payment hereinafter appropriated to finance such purposes, and (3) the estimated maximum amount of bonds and notes to be issued for such purpose, and (4) the period of usefulness, according to its reasonable life, computed from the date of said bond:

SCHEDULE OF IMPROVEMENT, PURPOSE AND AMOUNT

A. Undertaking of improvements to various roads, as set forth on a list prepared or to be prepared by the Township Engineer and placed on file with the Township Clerk and hereby approved as if set forth herein in full. Depending upon the contract price and other exigent circumstances, and upon approval by the Township Committee, there may be additions to or deletions from the aforesaid list. It is

hereby determined and stated that said roads being improved are of "Class B" or equivalent construction as defined in Section 22 of the Local Bond Law (Chapter 2 of Title 40A of the New Jersey Statutes Annotated, as amended; the "Local Bond Law").

Appropriation and Estimated Cost	\$ 1,000,000.00
Down Payment Appropriated	\$ 50,000.00
Bonds and Notes Authorized	\$ 950,000.00
Period of Usefulness	10 years

Section 5. The cost of such purpose, as hereinbefore stated, includes the aggregate amount of \$80,000.00 which is estimated to be necessary to finance the cost of such purposes, including architect's fees, accounting, engineering and inspection costs, legal expenses and other expenses, including interest on such obligations to the extent permitted by Section 20 of the Local Bond Law.

Section 6. It is hereby determined and stated that moneys exceeding \$50,000, appropriated for down payments on capital improvements or for the capital improvement fund in budgets heretofore adopted for said Township, are now available to finance said purposes. The sum of \$50,000.00 is hereby appropriated from such moneys to the payment of the cost of said purposes.

Section 7. To finance said purposes, bonds or notes of said Township of an aggregate principal amount not exceeding \$950,000.00 are hereby authorized to be issued pursuant to the Local Bond Law. Said bonds or notes shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law. All matters with respect to said bonds not determined by this ordinance shall be determined by resolutions to be hereafter adopted.

Section 8. To finance said purposes, bond anticipation notes of said Township of an aggregate principal amount not exceeding \$950,000.00 are hereby authorized to be issued pursuant to the Local Bond Law in anticipation of the issuance of said bonds. In the event that bonds are issued pursuant to this ordinance, the aggregate amount of notes hereby authorized to be issued shall be reduced by an amount equal to the principal amount of the bonds so issued. If the aggregate amount of outstanding bonds and notes issued pursuant to this ordinance shall at any time exceed the sum first mentioned in this section, the moneys raised by the issuance of said bonds shall, to not less than the amount of such excess, be applied to the payment of such notes then outstanding.

Section 9. Each bond anticipation note issued pursuant to this ordinance shall be dated on or about the date of its issuance and shall be payable not more than one year from its date, shall bear interest at a rate per annum as may be hereafter determined within the limitations prescribed by law and may be renewed from time to time pursuant to and within limitations prescribed by the Local Bond Law. Each of said bond anticipation notes shall be signed by the mayor and by the Chief Financial Officer and shall be under the seal of said Township and attested by the Township Clerk. Said officers are hereby authorized to execute said notes in such form as they may adopt in conformity with law. The power to determine any matters with respect to said notes not determined by this ordinance and also the power to sell said notes, is hereby delegated to the Chief Financial Officer who is hereby authorized to sell said notes either at one time or from time to time in the manner provided by law.

Section 10. It is hereby determined and declared that the average period of usefulness of the purposes, according to their reasonable lives, taking into consideration the respective amounts of bonds or notes authorized for said purposes, is a period of 10 years computed from the date of said bonds.

Section 11. It is hereby determined and stated that the Supplemental Debt Statement required by the Local Bond Law has been duly made and filed in the office of the Township Clerk of said Township, and that such statement so filed shows that the gross debt of said Township, as defined in Section 43 of the Local Bond Law, is increased by this ordinance by \$950,000.00 and that the issuance of the bonds and notes authorized by this ordinance will be within all debt limitations prescribed by said Local Bond Law.

Section 12. Any funds received from private parties, the County of Warren, the State of New Jersey or any of their agencies or any funds received from the United States of America or any of its agencies in aid of such purposes, shall be applied to the payment of the cost of such purposes, or, if bond anticipation notes have been issued, to the payment of the bond anticipation notes, and the amount of bonds authorized for such purposes shall be reduced accordingly.

Section 13. The Township intends to issue the bonds or notes to finance the cost of the improvements described in Sections 1 and 4 of this bond ordinance. If the Township incurs such costs prior to the issuance of the bonds or notes, the Township hereby states its reasonable expectation to reimburse itself for such expenditures with the proceeds of such bonds or notes in the maximum principal amount of bonds or notes authorized by this bond ordinance.

Section 14. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this ordinance. Said obligations shall be direct, unlimited and general obligations of the Township, and the Township shall levy ad valorem taxes upon all the taxable real property within the Township for the payment of the principal of and interest on such bonds and notes, without limitation as to rate or amount.

Section 15. The capital budget is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Township Clerk and is available for public inspection.

Section 16. This ordinance shall take effect twenty days after the first publication thereof after final passage.

The Bond Ordinance published herewith was introduced and passed on first reading at a meeting of the Governing Body of Liberty Township, in the County of Warren, State of New Jersey on 2 May 2024. It will be further considered for final passage after public hearing at a meeting of said Governing Body to held at the Liberty Township Municipal Building on 6 June 2024 beginning at 7:00 pm. During the week prior to and including the date of such meeting, copied of the full ordinances will be made available at no cost and during the regular business hours at the Municipal Clerks' office for members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

TITLE: Bond Ordinance Authorizing Various Road Improvements in and by the Township of Liberty in the County of Warren, State of New Jersey, Appropriating \$1,000,000 Thereof, and Authorizing the Issuance of \$ 950,000 Bonds or Notes to Finance Part of the Cost Thereof.

PURPOSE(S): Various Road Improvements

BONDS/NOTES AUTHORIZED: \$950,000

GRANTS: None

SECTION 20 COSTS: \$80,000.00

USEFUL LIFE: ten (10) years

NEW BUSINESS

AUDIT 2023

Following discussion on Audit Findings, a motion by Mayor Inscho to authorize the members of the Governing Body to adopt the following Resolution, Group Affidavit Form, and, 2023 Corrective Action Plan carried

RESOLUTION #2024.052

WHEREAS, N.J.S.A. 40A: 5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2023 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6 and a copy has been received by each member of the Governing Body; and

WHEREAS, R.S. 52:2788-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 50:30-6.5, a regulation requiring that the governing body of each municipality shall, by Resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such Resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

“R.S. 52:27BB-52. A local officer or member of a local Governing Body who, after a date fixed for compliance, fails or refuses to obey an order of the Director of Local Government Services, under the provisions of this Article, shall be guilty of a misdemeanor and, upon convictions, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office”.

NOW, THEREFORE, BE IT RESOLVED, That the governing body of the Township of Liberty hereby states that is has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this Resolution and the required affidavit to said Board to show evidence of said compliance.

Vote: aye - Karcher

aye - Spangenberg

aye - Rogers

aye - Grover

aye - Inscho

John Inscho,

Mayor

A motion by Mayor Inscho to authorize the members of the Governing Body to execute the Group Affidavit Form carried

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF WARREN
LIBERTY TOWNSHIP

We, members of the Governing Body of the Township of Liberty, County of Warren, being duly sworn according to law, upon our oath depose and say:

- We are duly elected members of the Liberty Governing Body Members of the Township of Liberty in the County of Warren.
- In the performance of our duties, and pursuant to N.J.A.C. 50:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6 for the year 2023.

We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled “Comments and Recommendations”

John E Inscho, Mayor

Daniel Grover, Deputy Mayor

Wayne Spangenberg, Committeeperson

David Rogers, Committeeperson

Peter Karcher, Committeeperson

CORRECTIVE ACTION PLAN

MUNICIPALITY: Township of Liberty

COUNTY: Warren

YEAR AUDITED: 2023

DATE AUDIT ACCEPTED: 6 June 2024

Finding #1:

Description: An adequate segregation of duties be maintained with respect to the recording and treasury functions.

Analysis: We have a limited amount of personnel doing different duties.

Corrective Action: We will review our staff and duties to see if any changes can be made.

Implementation Date: Immediately

Finding #2:

Description: Purchase orders are prepared and approved prior to the purchase of goods or services to ensure the availability of funds.

Analysis: Some orders were placed before the purchase order was entered.

Corrective Action: We will review the proper procedures with all current and new staff.

Implementation Date: Immediately

Vote: aye - Karcher

aye - Rogers

aye - Grover

aye - Spangenberg

aye - Inscho

John Inscho,

Mayor

LAKE JUST-IT ROAD – JENNY JUMP AVENUE

An email of 23 May 2024 was received from Kimberly Testa, Green Acres Program, Trenton, NJ, inquiring into the interest of Liberty Township acquiring a portion of land, Block 48, Lot 8 for future road widening project. Mayor Inscho stated that he wanted this land acquired now to proceed with Lake Just-It Road paving in 2024

ABC LIQUOR LICENSE 2024-2025 RENEWALS

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.053
ISSUANCE OF 2024-2025 LIQUOR LICENSES

BE IT RESOLVED, By the Township Committee of the Township of Liberty, County of Warren and State of New Jersey, that the following license has made application for the renewal of Plenary Retail Consumption License and having complied with all the terms of the Liberty Township Municipal Code, Chapter 39, Alcoholic Beverages; and, that this license is renewed for the term of one year from the first day of July 2023, to midnight, 30 June 2024;

John Patrick Kelly’s Inc

38 Hope Road
Great Meadows, NJ 07838
License #2114.33.004.003
Fee: \$871.93

House of Liquors, LLC

Liberty Liquors
514 Route 46
Oxford, NJ 07863
License #2114.33.005.004
Fee: \$871.93

Villa Venice

Bidjev Enterprises Inc
489 Route 46
Great Meadows, New Jersey 07838
License # 2114.33.006.005
Fee: \$871.93

Vote: aye - Spangenberg
aye - Rogers
aye - Karcher
aye - Grover
aye - Inscho

John Inscho,
Mayor

NJDEP ENVIRONMENTAL REGULATION BILLING FOR MUNICIPAL STORMWATER – TIER A GENERAL PERMIT

An invoice was received 13 May 2024 from NJ Department of Environmental Protection for Environmental Regulation – NJDES in the amount of \$1,050.00 for Municipal Stormwater – Tier A General Permit (R9). As a previous Tier B municipality, Liberty Township had been invoiced for \$500.00. Mayor Inscho stated that he is working on a plan similar to Hopatcong.

UPDATED STORMWATER MANAGEMETN ORDINANCE

An email of 25 April 2024 was received from Cristine Petroni, Stormwater Compliance Solutions, LLC advising Liberty Township of the updated Stormwater Management ordinance proposal from July 2023 that incorporates the Inland Flood Protection Rule regulations. Municipalities are required to adopt the updated SCO (Stormwater Control Ordinance) by 18 July 2024. The Ordinance will be sent to the municipal LandUse Board for their 19 June meeting and then to the Warren County Planning Department for review.

PUBLIC ACCESS VIA TO MOUNTIAN LAKE VIA BLOCK 51, LOT 13

A resident posed a question regarding the definition of the hash lines on the Liberty Township tax map as public access or private property. Mayor Inscho stated that the hash lines on the Liberty Township tax map indicate a municipal stormwater easement not public access to Mountain Lake. Muscara, owner of 15 Hillside, stated that the area in question was his deeded access to Mountain Lake and he had the right to use this area. Attorney Wenner stated this is a private matter and the municipality has no jurisdiction in the matter.

MOUNTAIN LAKE FIRE COMPANY REQUEST FOR COMMUNITY DAY PARADE TRAFFIC FLOW

Joe Thomas made a request of the Governing Body for Community Day/Fire Company Anniversary Celebration Parade to be conducted on 17 August 2024 with the road closed between Lodge and Noll Drive for parking and public access. Mayor Inscho advised that the Mountain Lake Firehouse speak with Steve Ciecwicz, OEM Coordinator, for Warren County and NJSP communications.

DPW REQUEST FOR PART-TIME SUMMER EMPLOYEE ADVERTISEMENT

No action taken

PAPER SHREDDING EVENT – 2 NOVEMBER 2024

A motion by Pete Karcher authorizing the 2 November 2024 Liberty Township public paper shredding program and the mayor to execute the agreement with Absolute Shredding, LLC at the rate of \$285.00/hour from 10:00 am to 12:00 noon carried.

FY 2024 LOCAL RECREATION IMPROVEMENT GRANT AWARD

A FY 2024 Local Recreation Improvement Grant in the amount of \$66,000.00 was received. Mayor will discuss tennis court repair or a pickle ball court with DPW staff.

RESOLUTIONS

A motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2024.054

A RESOLUTION ESTABLISHING A SPECIAL PERIOD FOR THIRD QUARTER LOCAL PROPERTY TAXES IN THE TOWNSHIP OF LIBERTY

WHEREAS, the date of the mailing of the Liberty Township tax bills cannot be determined at this time; and

WHEREAS, N.J.S.A. 54:4-66.3 provides that no interest shall be charged for a minimum of 25 days after tax bills are mailed or otherwise delivered;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of Liberty Township as follows:

No interest shall be charged on 3rd quarter taxes, due August 1, 2024, if payment of said taxes is received by Liberty Township on or before the 25th day after the date of a mailing as certified by the Municipal Tax Collector to the Municipal Clerk and provided further, that if any such payment is not received on or before the 25th day interest at the usual rate will be charged from the August 1, 2024 date.

Vote: aye - Rogers
 aye - Karcher
 aye - Spangenberg
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2024.055
 RESCINDING PETTY CASH FUND

WHEREAS, it is the desire of the governing body of the Township of Liberty, County of Warren that the petty cash fund for the Department of Public Works received 18 September 1997 for \$250.00 be rescinded.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Liberty, County of Warren here by authorizes such action and resolution to be files with the Division of Local Government Services, New Jersey Department of Community Affairs for approval

Vote: aye - Karcher
 aye - Spangenberg
 aye - Rogers
 aye - Grover
 aye - Inscho

 John Inscho,
 Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2024.056
 SALARY

WHEREAS, Salary Ordinance #2022.002 established the salaries/wages, and compensation for certain employees of the Township of Liberty, Warren County.

BE IT RESOLVED, By the governing body of the Township of Liberty, Warren County that the following named employee(s) shall be compensated for the year 2024 in the amounts designated below. All salaries are retroactive to 1 January 2024 unless otherwise noted:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Summer Recreation		
Emilia Thompson	head counselor	\$22.00/hr
Daisy Crubaugh	4 th year counselor	\$15.50/hr
Mikayla Gina Tingole	3 rd year counselor	\$15.00/hr
Elyse Rose Discafani	2 nd year counselor	\$14.50/hr
Jarod Gajda	2 nd year counselor	\$14.50/hr
Kayla D Breslin	1 st year counselor	\$14.00/hr
Jonathan J Buchanan	1 st year counselor	\$14.00/hr
Mia J Diehl	1 st year counselor	\$14.00/hr
Thomas W D'Olico	1 st year counselor	\$14.00/hr
Colton M Howard	1 st year counselor	\$14.00/hr
Filomena L Howard	1 st year counselor	\$14.00/hr
Alexandria K Nikolopoulos	1 st year counselor	\$14.00/hr
Skyler B Sciarretta	1 st year counselor	\$14.00/hr
Mountain Lake Beach		
Laura Gruener	4 th year lifeguard	\$18.00/hr
William Gaeta	1 st year lifeguard	\$16.00/hr
Chant Levenstein	1 st year lifeguard	\$16.00/hr
Maya Levenstein	1 st year lifeguard	\$16.00/hr
Bridget McGrath	1 st year lifeguard	\$16.00/hr
Matthew Rowinski	1 st year lifeguard	\$16.00/hr

Jon Scalera 1st year lifeguard \$16.00/hr

Vote: aye - Grover
aye - Spangenberg
aye - Karcher
aye - Rogers
aye - Inscho

John Inscho,
Mayor

A motion by Dan Grover to adopt the following Resolution carried.

RESOLUTION #2024.057
APPLICATION FOR SPECIAL PERMIT FOR SOCIAL AFFAIR
MOUNTAIN LAKE FIRE COMPANY

WHEREAS, “Applications for Special Permit for Social Affair” has been filed by the Mountain Lake Fire Company, 99 Tamarack Road, Belvidere, New Jersey 07823 for said the following social affairs;

Car Show
28 July 2024, 11:00 am to 6:00 pm
Rain date: 4 August 2024, 11:00 am to 6:00 pm

and

75th Anniversary/Community Day
17 August 2024, 11:00 am to 11:00 pm
Rain date: 18 August 2024, 11:00 am to 11:00 pm

WHEREAS, the submitted application form is complete in all respects, and the State fee has been paid.

BE IT RESOLVED, that the Liberty Township Committee does hereby approve the following social affair for the Mountain Lake Fire Company located at 99 Tamarack Road, Belvidere, New Jersey;

Car Show
28 July 2024, 11:00 am to 6:00 pm
Rain date: 4 August 2024, 11:00 am to 6:00 pm

and

75th Anniversary/Community Day
17 August 2024, 11:00 am to 11:00 pm
Rain date: 18 August 2024, 11:00 am to 11:00 pm

to be held in the area delineated on the application form.

Vote: aye - Spangenberg
aye - Rogers
aye – Karcher
aye - Grover
abstain - Inscho

John Inscho,
Mayor

A motion by Wayne Spangenberg to adopt the following Resolution carried.

RESOLUTION #2024.057
Community Day Fireworks Event

WHEREAS, Liberty Township Recreation Commission has scheduled a Community Day Fireworks Event for 17 August 2024, rain date 18 August 2024, to be held on the municipal property located at Block 52, Lot 42, 137 Lakeside Drive West; and

WHEREAS, it is desired that the Township sponsor fireworks display for the entertainment of the residents during the Community Day event; and

WHEREAS, the Mountain Lake Fire Company will be in attendance.

BE IT RESOLVED, By the Governing Body of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Governing Body hereby grants permission for and agrees to sponsor

a display for fireworks to be performed by Garden State Fireworks, The Santore Bros. World Champions, PO Box 403, Carlton Road, Millington, NJ 07946, telephone number 908.647.1086, on 17 August 2024, rain date 18 August 2024, provided that Garden State Fireworks, The Santore Bros. World Champions provide the Township of Liberty with a Certificate of Insurance naming the municipality as additionally insured in a form acceptable to the Municipal Attorney.

BE IT FURTHER RESOLVED, By the Governing Body of the Township of Liberty, Warren County, New Jersey that the Township of Liberty Governing Body waives all liability for any municipal structure located upon the beach area of Block 52, Lot 42 which is situated within the fallout zone of the 2024 fireworks display area

BE IT FURTHER RESOLVED, That a true copy of this Resolution shall be forwarded to the New Jersey Division of Fire Safety.

Vote: aye - Karcher

aye - Spangenberg

aye - Rogers

aye - Grover

aye - Inscho

John Inscho,
Mayor

A motion by Mayor Inscho to adopt the following Resolution carried.

RESOLUTION #2024.058
PAYMENT OF BILLS

RESOLVED, That the Governing Body of the Township of Liberty, does hereby authorize the Finance Department to pay all vouchers when properly endorsed and approved by at least 3/5 majority of the Township Committee in the amount of \$611,595.74.

Vote: aye - Grover

aye - Spangenberg

aye - Rogers

aye - Karcher

aye - Inscho

John Inscho,
Mayor

PUBLIC COMMENT was opened at 8:13 pm

Joe Thomas – Mr. Thomas reported that Mountain Lake Fire Company was having a meeting on 27 June for 75th Anniversary/Community Day preparations and he requested that a Recreation Commission representative attend.

Judy McDonald – Ms. McDonald requested that the COVID information be removed from the municipal website. She questioned the potential to open the ole ice cream stand as a functioning business. Mayor Inscho advised that it is not possible to install a well or septic on site as required by Warren County Board of Health regulations.

Buffy Harrison – Ms Harrison Harrison volunteered to coordinate the collection of draft mural samples for the ole ice cream stand to present to the governing body for a final decision.

Larry Supp – Mr. Supp advised that the Mountain Lake sub-committee continues to meet. There was an herbicide treatment on 1 May. He was awaiting a service report. Mr Supp was meeting with Bob Ballou, Mountain Lake Community Association, Senator Steinhart and others to discuss the Lake Funding Bill on Friday, 7 June

Jeff Snyder – Mr. Snyder, Liberty Township DPW Supervisor, reported that he and Bob Ballou are monitoring the invasive Japanese knot weed that is growing around Mountain Lake.

ADJOURNMENT

There being no further business, a motion by Mayor Inscho to adjourn the meeting carried.
Meeting adjourned at 8:26 p.m.

Minutes Approved 11 July 2024
